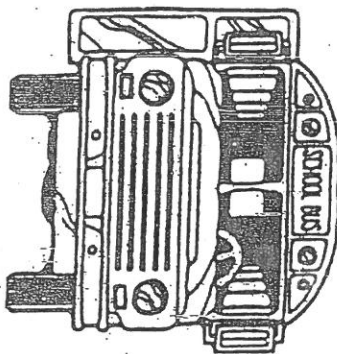


TRANSPORTATION

REGULATIONS FOR PUPILS RIDING SCHOOL BUSES



LOGAN COUNTY
BOARD OF EDUCATION
DEPARTMENT OF
TRANSPORTATION

School bus transportation is authorized for pupils regularly enrolled in a public school in kindergarten through grade twelve.

The transportation department of the Logan County Schools provides you with the best equipment and drivers and with the safest program possible. The following regulations are furnished for your information and compliance. We ask your cooperation.

AT BUS STOPS

- Be on time. The bus cannot wait beyond its regular schedule for those who are tardy. Be at the bus stop five minutes before bus is scheduled to arrive.
- Always cross in front of the bus and at a safe distance in front of the bus in order to be seen by the bus driver's signal.
- Do not run toward or run across the street in front of a school bus while it is in motion.
- Never stand in the road while waiting for the bus. Wait in an orderly line off highway or street. Wait until the bus stops, watch for the driver's signal and then walk to the door and board the bus in an orderly manner. **DO NOT PUSH AND SHOVE.**

- Pupils shall board the bus and immediately take their assigned seat and not move within the bus while it is in motion.

RIDING THE BUS

- Pupils are to obey the driver and follow directions the first time they are given.
- Pupils shall ride their assigned bus.
- No students, other than those assigned to the bus, shall be allowed to ride a school bus without written permission from parent or guardian signed by the principal.
- Report promptly to the driver any damage done to the bus. Persons causing damage shall be expected to defray the full cost of repairs before riding privileges are restored.

PUPILS SHALL NOT ENGAGE IN ANY ACTIVITY WHICH MIGHT DISTRACT THE DRIVER'S ATTENTION AWAY FROM DRIVING THE BUS AND CAUSE AN ACCIDENT, SUCH AS, BUT NOT LIMITED TO THE FOLLOWING:

- DISOBEDIENT OR IMPUDENT TO DRIVER
- MOVING AROUND WHILE BUS IS IN MOTION
- STICKING HEAD OR HANDS OUT OF WINDOW
- THROWING OBJECTS OUT OF WINDOW
- UNUSUALLY LOUD TALKING OR LAUGHING
- TAMPERING WITH BUS OR ITS EQUIPMENT
- SMOKING OR USE OF TOBACCO PRODUCTS ON THE BUS
- SCUFFLING OR FIGHTING ON THE BUS
- USING OBSCENE LANGUAGE
- LITTERING THE BUS
- DISTURBING OTHERS
- UNNECESSARY CONVERSATION WITH DRIVER
- BEATING OR DRINKING ON THE BUS
- BRINGING PROHIBITED ITEMS ON THE BUS
- OCCUPYING MORE SPACE IN A SEAT THAN REQUIRED
- OBSTRUCTING THE AISLE
- OCCUPYING MORE SPACE IN A SEAT THAN REQUIRED
- VANDALISM TO BUS
- IMPROPER CONDUCT WHILE AT A BUS STOP
- IMPROPERLY BOARDING A BUS
- IMPROPERLY LEAVING A BUS
- TARDY TO BUS
- RIDING A BUS OTHER THAN ONE ASSIGNED
- GETTING OFF AT AN UNAUTHORIZED STOP
- ARGUING
- OTHER:

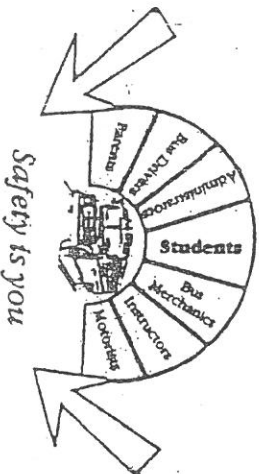
ACTIONS TO BE TAKEN

VIOLATIONS OF THE RULES AND REGULATIONS FOR RIDING A SCHOOL BUS MAY RESULT / BUT NOT LIMITED TO THE FOLLOWING ACTIONS:

- FIRST OFFENSE—BUS DRIVER WILL HAVE A TALK WITH THE STUDENT.
- SECOND OFFENSE—A MISCONDUCT REPORT WILL BE FILED WITH THE PRINCIPAL AND PARENT/GUARDIAN. PUPIL WILL NOT BE ALLOWED BACK ON THE BUS UNTIL PARENT HAS SIGNED AND RETURNED A COPY OF MISCONDUCT REPORT TO DRIVER.
- THIRD OFFENSE—A SECOND MISCONDUCT REPORT IS FILED AND PRINCIPAL SUSPENDS BUS RIDING PRIVILEGES FOR NOT LESS THAN (2) TWO DAYS NOR MORE THAN (10) TEN DAYS.
- FOURTH OFFENSE—A THIRD MISCONDUCT REPORT IS FILED AND PRINCIPAL SUSPENDS BUS RIDING PRIVILEGES FOR THE REMAINDER OF SCHOOL YEAR.

DISCIPLINE WILL BE AT THE DISCRETION OF THE PRINCIPAL OR ASST. PRINCIPAL AT THE INDIVIDUAL SCHOOL.

School Bus Safety is Priceless

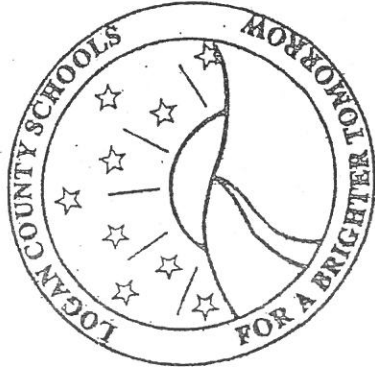


* Some offenses are of such a serious nature that they can be deemed to warrant suspension of bus riding privileges without following the procedures outlined above. Included in these offenses are, but not limited to the following:

1. Use or possession of alcohol, drugs, or narcotics
2. Fighting or scuffling
3. Use of profane language
4. Throwing objects (No food, candy or beverages allowed on bus)
5. Vandalism (As a minimum, must pay for damages before privileges are restored.)
6. Using, operating or tampering with the operation of controls of the school bus.
7. Failure to ride only the assigned bus
8. Failure to comply with the authority of the bus driver on the regulations of pupils riding the school bus
9. Possession of a firearm or weapons

ON THE TRIP HOME

- Passengers are permitted to leave the bus only at the regular designated stop. Any change must be made with the parent's request in writing and approved by the signature of a school principal.
- If a pupil lives on the opposite side of the road from the bus stop, the pupil should go to the front of the bus and wait until the driver gives the signal to cross the road. NEVER cross the road in the rear of a stopped school bus.



RESPONSIBILITY OF PARENTS

- Any complaints of drivers, pupils, or parents shall be reported promptly to the principal or Director of Transportation.
- Parents should report any misconduct on school buses to the principal.
- Parents should report all traffic hazards and the bus numbers of all buses observed being operated carelessly; call the Transportation Department, 726-3889.
- Parents should encourage students to observe all safety and conduct regulations established for the safe and efficient operation of the school bus.
- Parents should emphasize to their students the need to observe extreme caution when approaching bus stops, moving buses, or stopped buses.
- Parents should see that their children are at the bus stop five minutes before the bus is scheduled to arrive.

To: **THE PARENTS OF PUPILS RIDING SCHOOL BUSES**
 From: **LOGAN COUNTY SCHOOLS TRANSPORTATION DEPARTMENT**

Dear Parent:

In order for you to understand the regulations covering the conduct of your child while riding a Logan County School Bus, we are sending you this copy of Regulations for Pupils Riding School Buses. Please read these regulations together with your child.
 Your cooperation will make it possible to provide a safer and more efficient transportation program.

This form must be signed and returned to the school. It is imperative that the form be returned within ten (10) school days or riding privileges will be suspended until the form is returned.

I have read and understand the Regulations for Pupils Riding School Buses and agree, as a passenger, to abide by said regulations.

DATE _____

STUDENT SIGNATURE OR NAME _____

SCHOOL ATTENDING _____

GRADE _____ SECTION _____

ADDRESS (STREET) _____

CITY _____ STATE _____ ZIP CODE _____

PHONE NUMBER _____

FOR PARENT OR GUARDIAN _____

I HAVE READ and understand the Regulations for Pupils Riding School Buses and agree to assume full responsibility for my child's conduct on said buses.

FALSIFYING INFORMATION ON THIS DOCUMENT IS SUBJECT TO DISCIPLINARY ACTION.

For further information about the Logan County Schools, call the Bus Garage at 726-3889, or write the:

Logan County Board of Education
 2222 Bowling Green Road
 Russellville, KY 42276